

## **Terms of Business (Draft) – I.J.B.H. Limited t/a iflaw.net**

Draft template for publication. Please review and approve before use.

Firm: I.J.B.H. Limited (Company Registration No: 6520834). Registered Office: 1 Parkway, Bath, BA2 0NP.

Regulator: Authorised & regulated by the Solicitors Regulation Authority (SRA) No: 533504.

Scope of work: Confirmed in writing in the client care letter, including any limits on scope.

Fees and costs: Explained at the outset (including fixed-fee options where appropriate) and updated as matters progress.

Communication: Clear, proportionate and plain-English communication. We avoid unnecessary correspondence.

Confidentiality: Your information is confidential subject to legal and regulatory duties.

Data protection: We process personal data in line with our Privacy Policy and applicable law.

Complaints: See our Complaints Procedure on this website.

Governing law: England and Wales.